



Enclosure No. 4

Regulation of the Extraordinary General Meeting of Shareholders No. 1/2022

According to the Stock Exchange Commission of Thailand's policy on the principle for shareholder meetings of registered companies, dated 19 February 1999, has objective for registered company as method of good governance, building confident to shareholder, investor and person who related with all parties. Moreover, for transparent, fairly and benefits of shareholder meeting and shareholder, company should defined inspect document or evidence is display shareholder or agent of shareholder has right to attending for shareholder has holding as follows. Besides, due to some shareholder is unfamiliar with the principles of shareholder meetings, the company is also reserve right to attending according to appropriate by considered of the company.

▪ Document and evidence for attending the Meeting

The document and evidence as follows shall be present for attending the Meeting

Participant	Document or evidence
1. <u>Person</u>	<ul style="list-style-type: none"> Registration form (with Barcode)
1.1 Thai Shareholder	<ul style="list-style-type: none"> I.D. Card of shareholder (I.D. Card or government card or card of state of enterprise officer) If any altering name or surname display evidence of that alteration.
1.2 Foreign Shareholder	<ul style="list-style-type: none"> I.D. Card of Alien or passport or document replaced valid passport
<u>In case of proxy</u> (In case of copy must be certified true copy) <ul style="list-style-type: none"> Proxy form which filling statement is correct and signature of grantor and proxy. Copy of identification card of shareholder or passport (in case of foreigner grantor) of grantor. Identification card, driving license or passport (in case of foreigner grantor) of proxy. 	

Participant	Document or evidence
2. <u>Juristic person</u>	<ul style="list-style-type: none"> Registration form (with Barcode)
2.1 Juristic person registered in Thailand	<ul style="list-style-type: none"> Certificate of juristic person issue not over 3 months by Department of Business Development, Ministry of Commerce I.D. Card or passport (In case of foreigner) of authorized director in certificate of juristic person Proxy form which correct fill in and signature of grantor and proxy. If any altering name or surname display evidence of that alteration. I.D. Card or passport (In case of foreigner) of proxy.
<u>Remark:</u> In case of copy, it must be certified true copy by authorized person and seal of company.	



บริษัท พลังงานบริสุทธิ์ จำกัด (มหาชน)
Energy Absolute Public Company Limited

89 อาคารเอไอเอ แคปปิตอล เซ็นเตอร์ ชั้น 16 ถนนรัชดาภิเษก แขวงดินแดง เขตดินแดง กรุงเทพฯ 10400
โทรศัพท์ 02-248-2488-92, 02-002-3667-9 แฟกซ์ 02-248-2493 ทะเบียนเลขที่ 0107551000061

Participant	Document or evidence
2.2 Juristic person registered in aboard <u>Remark:</u> In case of copy must be certified correct by authorized person and seal of company and if as document was set up in abroad should be signed by notary public.	<ul style="list-style-type: none"> ▪ Certificate of juristic person. ▪ I.D. Card or passport (In case of foreigner) of authorized director in certificate of juristic person ▪ Proxy form which correct fill in and signature of grantor and proxy. ▪ If any altering name or surname display evidence of that alteration. ▪ I.D. Card or passport (In case of foreigner) of proxy.

<u>In case of proxy</u> (In case of copy must certified correct)
<ul style="list-style-type: none"> ▪ Proxy form which filling statement is correct and signature of grantor and proxy. ▪ Copy of certificate and certified signature by authorized person of juristic person of grantor. ▪ Copy of I.D. Card or government card or driving license of proxy.

- Proxy and method of authorization

Proxy and Proxy form

According to announcement of Department of Business Development about defined proxy form (vol. 5), 2007 dated 2 February 2007, was defined format of proxy in subscriber meeting and shareholder meeting of public company limited for 3 formats, attached any format with invitation letter of this meeting.

Form	Description	For
Form A.	General and simple proxy form.	For shareholder to grant general authorizing to proxy.
Form B.	Form with fixed and specific details authorizing proxy.	For shareholder to grant other person or independent director as proxy with fixed and specific details.
Form C.	For foreign shareholders who have custodians in Thailand only	For foreigner investor to appoint custodian in Thailand as proxy.

Procedure to appoint other person as proxy

- The shareholder appointing the proxy must authorize only one proxy to attend and vote at the meeting and may not split the number of the shares to many proxies for splitting votes..
- The proxy form must be completed and signed by shareholder (as grantor) and proxy.
- The proxy form must be affixed with Baht 20 duty stamp crossed out.
- The original completed proxy form and supporting documents must be sent by registered mail to the Company as address below:

Corporate Secretary: Energy Absolute Public Company Limited

No. 89, AIA Capital Center, 16th Floor, Ratchadapisek Road, Dindaeng Sub-district, Dindaeng District, Bangkok 10400, Thailand



- Proxy attend the Meeting must submit the original completed proxy form to the Company's officer as mentioned above by 26 January 2022 prior the Meeting date in order to complete the verifying of documents before the Meeting commence.

Remark: Energy Absolute Public Company Limited reserve right to allow only person who has completed document attend the Meeting.

Registration

The registration will be commenced from 10.00 hours of the Meeting date prior the Meeting time

Vote and Counting of vote

The Application IR Plus AGM system allows shareholders/proxies to vote online, and the Mobile Application IR Plus AGM user manual is accessible for further information.

Criteria of vote

Voting will take place in a transparent and openly manner, The Chairman will invite and ask all attended shareholders / proxies to cast the vote, "Approve", or "Disapprove", or "Abstain" via Application IR Plus AGM. In this regard, the Company provides the legal advisor, to observe vote counting on each agenda.

1. Resolution of shareholders' meeting consists of vote as follows.
 - In a normal case, by the majority votes of the shareholders who attend the meeting and cast the vote. In case of an equality of vote, the Chairman of the Meeting shall be entitled to a casting vote.
 - In other cases where the law and / or the regulations of the Company set different from the normal, it shall be proceed as specified for which the Chairman will inform shareholders before casting vote of each agenda.
2. In case of proxy, the proxy must vote according to vote specific in proxy form only.
3. Shareholder, who has special interest in any agenda, is forbidden to vote on such agenda and Chairman of the Meeting in the Meeting may invite such shareholder temporarily outside the Meeting room.

Remark:

1. Registration and vote counting for the shareholders' meeting will be conducted through the Application IR Plus AGM system.
2. Vote card which appear mark other than mark (✓) or (✗) or appear mark at more than one tick box or vote does not match the agenda being considered, such vote will be considered as voided vote score.
3. By attending the Meeting, shareholders / proxies have the right to vote exclusively upon that agenda, and must remain logged in to the IR Plus AGM system until the conclusion of each agenda. Shareholders / proxies who log out of the Application IR Plus AGM system before the completion of the agenda's consideration will not be able to vote on the agenda that has not been considered. However, shareholders / proxies can log in to Application IR Plus AGM system and remain logged in until completion of each agenda item's consideration in order to vote on the agenda item.



Criteria of counting vote

According to article of association, clause 17, every shareholder shall have one vote for each share held. The Company will collect and count the vote “Approve”, “Disapprove” and “Abstain” of each agenda from all votes of shareholder or proxy attending and has right to vote.

Before the commencement of the Meeting, the Chairman shall inform that the Company will count vote of each agenda by deducting the vote of “Disapprove” and “Abstain” of shareholders’ and proxies’ from total votes of shareholders and proxies attended the Meeting and have right to vote. Therefore, Chairman will notify result of counting vote of each agenda of the Meeting.



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Procedure of attending the Extraordinary General Meeting of Shareholders No. 1/2022



